

SIDE LETTER OF AGREEMENT
between the
MILL VALLEY SCHOOL DISTRICT
And
MILL VALLEY TEACHERS ASSOCIATION
MEMORANDUM OF UNDERSTANDING
BETWEEN
MILL VALLEY SCHOOL DISTRICT
AND
MILL VALLEY TEACHERS ASSOCIATION
REGARDING THE COVID-19 PANDEMIC AND SCHOOL OPENING DURING THE 2020-21 SCHOOL
YEAR

The Mill Valley School District (MVSD) and the Mill Valley Teachers Association (MVTA) hereby agree to the following:

3.0 PHYSICAL DISTANCING

School Ingress and Egress Points

3.10.3 Elementary school unit members shall supervise their assigned student cohort(s) in designated outdoor spaces for entry and exit of the school site for no more than 20 minutes per day. Unit members at the middle school shall supervise their assigned student cohort(s) in designated outdoor spaces for entry and exit of the school site for no more than 10 minutes per day.

3.0 IN-PERSON LEARNING

The Parties affirm that the District shall offer in-person instruction to the greatest extent possible while also maintaining a safe and healthy learning environment for all students, educators, and their families. Distance Learning will continue in accordance with state or county guidance, through November 20th, 2020.

The COVID-19 pandemic has caused federal, state, and local public health officers to issue orders and guidance impacting the educational operations of the District in order to minimize health and safety risks associated with COVID-19 infection and illness. As a result of the orders and guidance issued by federal, state, and local public health officers, any in-person learning offered by the District during the pandemic shall be offered consistent with all of the provisions below. If the District is unable to maintain the provisions in Sections 2.0 and 3.0, then the District will offer an educational program according to the provisions of Section 4.0 – Distance Learning/Hybrid Learning of this MOU.

4.0 DISTANCE LEARNING/HYBRID MODEL

Hybrid Model of Instruction

Elementary School Hybrid Model

4.01 Each cohort will attend in-person learning 5 days a week in an AM/PM model, for 2.5 hours maximum per day. The 2.5 in person session will include at least one 15 minute recess for each cohort of students and lunch distribution. Any additional instructional minutes requirements will be completed at home, through assignments provided by the teacher. Elementary specialists will provide instruction virtually and scheduled during students' asynchronous time. Kindergarten art and library will be scheduled during students' in-person session.

4.01.1 Unit members will work with site principals to identify students in need of in-person learning support beginning October 12. Students will be instructed in-person by classroom teachers, special education staff, and counselors for academic, social, and emotional needs. Daily schedules will be developed in consultation between unit members and site principals.

4.01.2 All students returning to in-person learning will engage in in-person orientation days starting in November. Unit members shall be responsible for following all safety and health requirements in Sections 2.0 and 3.0. Schedules for in-person orientations will be coordinated by unit members and administration at a school site.

4.01.3 An elementary working committee will consist of MVTA leadership, one teacher representative from each site, one SPED teacher, and one counselor and one specialist to consult with site principals, and District Administrators. The purpose of the committee will be to bring recommendations to the Superintendent on topics including but not limited to student orientations, extended distance learning, and return to in-person learning. The committee will communicate regularly with certificated staff.

Secondary School Hybrid Model

4.02.01 Unit members will work with site principals to identify students in need of in-person learning support beginning October 12. Students will be instructed in-person by classroom teachers, special education staff, and counselors for academic, social, and emotional needs. Daily schedules will be developed in consultation between unit members and site principals.

4.02.2 All students returning to in-person learning will engage in in-person orientation days starting in November. Unit members shall be responsible for following all safety and health requirements in Sections 2.0 and 3.0. Schedules for in-person orientations will be coordinated by unit members and administration at a school site.

4.02.3 A middle school working committee will consist of MVTA leadership, one teacher representative from department and grade level, one SPED teacher, and one counselor and one specialist to consult with site principals, and District Administrators. The purpose of the committee will be to bring recommendations to the Superintendent on topics including but not limited to student orientations, extended distance learning, and return to in-person learning. The committee will communicate regularly with certificated staff.

8.0 Transfers and Assignments

8.01.5 If after giving priority of assignment to bargaining unit members according to Section 8.01.4, there is additional distance learning remote work available, the remaining assignments shall be filled in order of hire date seniority with the District for unit members with the appropriate credential qualifications. Due to enrollment for in-person learning and extended distance learning, unit members shall be given at least 30 days notice and given preference for assignment for remote learning effective November 30th, 2020. Unit members who are subject to a Superintendent-initiated change in assignment to an extended distance learning position or a subject to a change in classroom at the same school site shall be allowed five days of released time or five days per diem pay, or any combination of these.

12.0 ELEMENTARY SPECIALISTS AND MIDDLE SCHOOL ART, MUSIC, AND PHYSICAL EDUCATION TEACHERS

12.07 Class sizes shall not exceed 30 students, unless agreed to by the unit member.

/s/ Erin Frazier

Erin Frazier
For MVTA

10/8/2020

Date

/s/ Dr. Kimberly Berman

Kimberly Berman
For MVSD

10/9/2020

Date